

**STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**

## Minutes of Meeting

March 21, 2011

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST on Monday, March 21, 2011 at the Comfort Inn, Meeting Room E, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Ms. Maren Daley, Member  
Mr. Brian Duchscherer, Member  
Dr. Marsha Krotseng, Member (for Mr. Goetz)  
Mr. Jeff Lind, Vice Chair  
Mr. Tim Mairs, Member  
Ms. Val Moritz, Member  
Dr. Wayne Sanstead, Member  
Ms. Beth Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Jeff Bopp, Doug Vannurden, Clarke Molter, Vicki Neuharth, Debra Huber, Nicole Wright, Kelly Scholl, Marcus Lewton, and Curt Dahme were also present.

Mr. Remington welcomed everyone to the meeting and introductions of Board members was held.

**CONSIDERATION OF DECEMBER 20, 2010 MINUTES** – Ms. Daley moved and Ms. Moritz seconded to approve the minutes of the December 20, 2010 meeting as presented. The motion passed unanimously.

**FINANCIAL REPORT** – Mr. Kutzer distributed and reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended February 28, 2011, reporting that the total budget expended is in line with the time elapsed.

Following a brief discussion, Mr. Mairs moved and Dr. Sanstead seconded to approve the financial reports as presented. The motion passed unanimously.

**DIRECTOR'S REPORT** – Mr. Kutzer reported that the annual plan and reimbursement process is being updated to an on-line system, with an anticipated completion date of July 1. Staff are working with ITD on this project.

Mr. Kutzer then reported on the Perkins revisions, stating that the revisions were submitted on March 18 to the US Office of Education for their review. One of the revisions is to extend the use of GPAs in some areas that originally were proposed for utilizing industry based technical assessments.

Mr. Kutzer also reported that the new data warehouse system will be flagging course code inaccuracies that are being used at the local level. Local course codes are currently being reviewed to ensure that more accurate descriptions and appropriate credit is being awarded in courses.

**LEGISLATIVE UPDATE** – Mr. Kutzer provided an update on the agency budget bill, HB1019, reviewing the House actions and reporting that he will be meeting with the Senate subcommittee this week to try and get funding reinstated.

Mr. Kutzer then discussed SB2289, which provides funding for Grants for Innovation. This bill will allow the agency to provide mini grants to schools for robotics training and other activities. It will provide schools with a non-matching grant of \$2,500 and less. Those schools requesting over \$2,500 will have matching requirements.

Discussion was held on HCR3046, which would create a department of education and eliminate the Chancellor of Higher Education and the Superintendent of Public Instruction. If the Legislature passes this bill, it would go to a public vote since it requires a constitutional revision.

Following more discussion, Mr. Kutzer reported that he will continue to keep the board informed of legislative activity.

**PRIVATE POSTSECONDARY EDUCATIONAL INSTITUTIONS** – Mr. Kutzer reported on private postsecondary bills. HB1092 will be heard on Wednesday. This bill creates an exemption of physical presence in the state for clinicals and practicums and is supported by the Board of Nursing.

HB1129 failed 12-34. This bill would have split the duties of approving private postsecondary institutions between Higher Education and CTE. The agency will be looking at ways to handle the workload responsibilities.

Discussion was held on the possible reasons why HB1129 failed and what could be done to accomplish the additional workload.

Ms. Huber then reviewed a handout on the new federal rules, which go into effect July 1, 2011, that require states to step up their oversight of colleges participating in federal financial aid programs.

Discussion was held on the concerns of the new federal rules, the lack of federal guidelines and the direction the agency needs to go with the new federal requirements. Ms. Huber reported that a lawsuit has been filed by a group of private institutions.

Following more discussion, Ms. Huber will continue to keep the board informed.

**FEDERAL BUDGET** – Mr. Kutzer reported on the proposal to eliminate Tech Prep in the federal budget and reviewed the potential impact on Perkins allocations. The scenarios discussed used the latest census data (2009) at the secondary level and Pell grant information at the postsecondary level. Once a final decision is made at the federal level, Mr. Kutzer will provide information for the board's review and approval of the impact of the federal legislation including the use of the 10% reserve funds.

**COOPERATIVE ARRANGEMENT REQUESTS** – Ms. Vicki Neuharth presented the ITV and on-line cooperative arrangement requests, reporting that there are now a total of 154 ITV programs and 69 on-line courses being offered for the current school year.

Following a brief discussion, Ms. Neuharth recommended approval of the new cooperative arrangement requests. Mr. Lind moved and Mr. Duchscherer seconded to approve the requests as submitted. The roll call vote was as follows:

Mr. Mairs – aye  
Ms. Moritz – aye  
Mr. Duchscherer - aye  
Mr. Lind – aye  
Ms. Wilhelmi –aye  
Dr. Sanstead – aye  
Dr. Krotseng – aye  
Ms. Daley – aye  
Mr. Remington – aye

The motion passed unanimously.

**APPROVAL OF BUSINESS & OFFICE TECHNOLOGY STANDARDS** – Ms. Nicole Wright provided an overview of how the standards process works and how the national and industry standards are incorporated into state standards.

Ms. Kelly Scholl presented the Business & Office Technology Standards, reporting that, along with state staff, industry representatives, instructors at the middle school and high school level and postsecondary level, were also involved in working on the standards.

Discussion was held as to how professional development is provided to schools on the state standards. Ms. Scholl reported that professional development and information is provided during the Professional Development Conference held in August, along with school visits, emails, listservs, and the CTE website.

Following more discussion, Mr. Duchscherer moved and Mr. Lind seconded to approve the Business & Office Technology Standards as presented. The roll call vote was as follows:

Mr. Mairs – aye  
 Ms. Moritz – aye  
 Mr. Duchscherer - aye  
 Mr. Lind – aye  
 Ms. Wilhelmi –aye  
 Dr. Sanstead – (left at 11:00 am)  
 Dr. Krotseng – aye  
 Ms. Daley – aye  
 Mr. Remington – aye

The motion passed unanimously.

**APPROVAL OF CONSTRUCTION STANDARDS** – Mr. Clarke Molter reported on the Construction Standards, stating that the national construction core standards that were developed by NCCER were adopted for the state standards.

Discussion was held on the certification process and the use of technical assessments to further document that students are learning the necessary skills.

Mr. Mairs moved and Dr. Krotseng seconded to approve the Construction Standards as submitted. The roll call vote was as follows:

Mr. Mairs – aye  
 Ms. Moritz – aye  
 Mr. Duchscherer - aye  
 Mr. Lind – aye  
 Ms. Wilhelmi –aye  
 Dr. Krotseng – aye  
 Ms. Daley – aye  
 Mr. Remington – aye

The motion passed unanimously.

**APPROVAL OF AUTOMATED MANUFACTURING STANDARDS** – Ms. Wright reported that there is one Automated Manufacturing program located in Fargo. The standards were developed by the Fargo instructor, a CTE director and the T&I supervisor.

Mr. Molter reported that these standards can be utilized in other program areas and technical assessments are currently being developed.

Following discussion, Ms. Moritz moved and Ms. Wilhelmi seconded to approve the Automated Manufacturing Standards as submitted. The roll call vote was as follows:

Mr. Mairs – aye  
 Ms. Moritz – aye  
 Mr. Duchscherer - aye  
 Mr. Lind – aye  
 Ms. Wilhelmi –aye  
 Dr. Krotseng – aye  
 Ms. Daley – aye  
 Mr. Remington – aye

The motion passed unanimously.

**CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES –**

Mr. Kutzer invited board members to attend the CTSO conferences that are being held over the next several weeks.

**FUTURE SBCTE MEETINGS** – There will be no April meeting.

The May meeting is scheduled for Monday, May 16, 2011 at the State Capitol, Bismarck.

The June meeting is scheduled for Monday, June 20, 2011.

The September meeting is scheduled for Monday, September 26, 2011.

The Combined Board meeting is scheduled for Tuesday, September 27, 2011, with the State Board of Public School hosting the meeting.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

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Mr. Darrel Remington  
 Chairperson