

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****April 19, 2010**

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST on Monday, April 19, 2010, in the Peace Garden Room, State Capitol Building, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Mr. Jeff Lind, Vice Chair
Ms. Maren Daley, Member
Mr. Tim Mairs, Member
Dr. Wayne Sanstead, Member
Ms. Rita Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, Curt Dahme, Brenda Schuler, Vicki Neuharth, Debra Huber, Kelly Pierce, Matt Strinden, Dale Hoerauf, and Carrol Burchinal were also present.

Mr. Remington welcomed the board and audience members.

CONSIDERATION OF JANUARY 19, 2010 MINUTES – Mr. Lind moved and Mr. Mairs seconded to approve the minutes of the January 19, 2010 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT – Mr. Kutzer distributed and reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended March 31, 2010, reporting that the total budget expended is in line with the time elapsed.

Following a brief discussion, Dr. Sanstead moved and Ms. Daley seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – **New Area Center Requests** - Mr. Kutzer reported that he has attended meetings with representatives from the Williston area regarding a virtual area center

and there are a few issues that still need to be resolved, including funding of courses. A building is currently being built by Williston State College from money approved by the legislature and an individual has been hired to put the process together. A proposal has not been submitted to the Department yet.

Mr. Kutzer reported that Northwood and Larimoure have been discussing the possibility of an area center and whether to submit a proposal.

Mr. Kutzer stated that he has informed both Williston and Northwood that the proposals need to be submitted soon in order for them to be included in the budget for the next legislative session.

CTE Funding Committee Update – Mr. Kutzer reviewed the draft of the CTE Funding Committee’s six discussion topics of: Occupational vs. Exploratory Designation; Area Center Funding and Comprehensive/Single District Reimbursement Rates; Funding of Business Education courses under Office Technology; Current CTE Program Funding Approval Policy; Funding of Career Cluster Courses; and, Funding of Equipment with State Funds.

Mr. Kutzer reported that once the Committee has finalized the document, he will provide it along with the minutes of the meetings to the Board for their review. He will also provide the budget impact of the Committee’s recommendations.

Following discussion, Mr. Kutzer reported that the budget recommendations would be contingent upon the next legislative process and that two legislators were on the Committee.

Education Commission – The Education Commission Subcommittees have been meeting and discussing a variety of topics including: the funding formula; how to align high school to college requirements; alternative compensation for teachers; minimum scores on tests; the current 50 minute class requirement; availability of CTE courses across the state; and REAs.

The Education Commission will hold its next meeting on May 3. Following the meeting,

Mr. Kutzer will provide an update to the Board.

COOPERATIVE ARRANGEMENT REQUESTS – Ms. Vicki Neuharth presented this information and requested the approval of two schools sharing instructors; 33 agreements using ITV, and 20 on-line programs.

Following discussion, Mr. Lind moved and Dr. Sanstead seconded to approve the cooperative arrangements as presented. The roll call vote was as follows:

Mr. Mairs – aye
 Mr. Lind - aye
 Ms. Wilhelmi – aye
 Dr. Sanstead – aye
 Ms. Daley – aye
 Mr. Remington – aye

The motion passed unanimously.

AUTHORIZATION TO OPERATE PRIVATE POSTSECONDARY EDUCATIONAL INSTITUTIONS – Ms. Debra Huber distributed and provided an overview of NDCC 15-20.4, Board Powers and Duties.

Capella University: New Program Requests – Ms. Huber explained that Capella University of Minneapolis, Minnesota is seeking approval to offer the following new programs in North Dakota: BS in Psychology, BS/MS Psychology Combined Program Option; BS/MBA Combined Program Option; Master of Public Health; Doctor of Public Health; Doctor of Business Administration; Master of Science in Career Counseling; and, Doctor of Social Work.

Ms. Huber recommended approval of the BS in Psychology, BS/MS Psychology Combined Program Option; BS/MBA Combined Program Option; Master of Public Health; Doctor of Public Health; and Doctor of Business Administration program requests with no conditions.

Ms. Huber recommended approval of the Master of Science in Career Counseling program

request with the condition that Capella University must advise all North Dakota learners in writing that completion of the Master of Science in Career Counseling does not lead to licensure in North Dakota and the students can contact the North Dakota Board of Counselor Examiners for more information.

Ms. Huber also recommended approval of the Doctor of Social Work program request with the condition that Capella University must advise all North Dakota learners in writing that completers of the DSW program will not result in Social Work licensure in North Dakota.

Discussion was held on the concern of the two program requests that don't allow for licensure in North Dakota. It was agreed that by requiring Capella University to inform students of licensure issues, the State Board is providing consumer protection to students.

Following more discussion, Dr. Sanstead moved and Mr. Lind seconded to approve the requests as recommended by Ms. Huber based on her guidance and consumer protection information. The roll call vote was as follows:

Ms. Daley – aye
Dr. Sanstead – aye
Ms. Wilhelmi – aye
Mr. Lind – aye
Mr. Mairs – aye
Mr. Remington – aye

The motion passed unanimously.

Park University: New Program Requests – Ms. Huber reviewed and recommended approval of the requests of Park University, Parkville, Missouri, to offer two new educational programs for a BS in Computer Science and a BS in Management/Logistics at the Grand Forks Air Force Base.

Following a brief discussion, Ms. Daley moved and Mr. Mairs seconded to approve the requests for the two new programs as recommended by Ms. Huber. The roll call vote was as

follows:

Mr. Lind – aye
 Ms. Wilhelmi – aye
 Dr. Sanstead – aye
 Ms. Daley – aye
 Mr. Mairs – aye
 Mr. Remington – aye

The motion passed unanimously.

Mr. Remington commended Ms. Huber for her thoroughness and being well prepared for questions that the Board asks.

Exploring the move of Private Postsecondary responsibilities to the University System –

Mr. Kutzer reviewed the private postsecondary legislative history reporting that over the past few years there has been discussion with the University System on moving the private postsecondary responsibilities to them.

Discussion was held on whether private schools would be at a disadvantage if the move was made. Mr. Kutzer responded that the University System formed a committee, which includes representatives from private schools, discussing the potential move.

Following more discussion, the board agreed to have Mr. Kutzer continue discussing the potential move with the University System. Mr. Kutzer will keep the Board informed.

CARL PERKINS – Mr. Crabtree reviewed the FY 2010-11 Carl Perkins Allocations and reported that the allocations are based on 30% enrollment and 70% poverty data. The total allocation amount has not changed; however, last year's reallocation included carryover dollars.

Mr. Crabtree then reviewed the administration's proposed funding for Carl Perkins which rolls Title II dollars into Title I, reporting that since North Dakota is a minimally funded state, North Dakota would gain funding if the proposal is approved by Congress.

Following discussion, Mr. Kutzer reported that if this is approved by Congress, it would be

effective for FY 2011.

CAREER ADVISOR UPDATE – Ms. Kelly Pierce reported on the Career Advisor Facilitators program, reporting that she has completed the training that will be required of all career advisors.

The first 12-week, 120 hour, training for career advisors will begin on June 1. The training will consist of both on-line and face-to-face, including attending the Professional Development Conference.

Ms. Pierce distributed and reviewed information about the upcoming training and duties of career advisors.

Ms. Pierce reported that an email and spreadsheet was sent to all schools regarding the FTE requirements and what is needed to meet the needs of each school.

Discussion was held on whether it would be possible to be proactive and have a pool of career advisors trained rather than being reactive.

Mr. Kutzer responded that he would look into this but the challenge would be in who should get trained. He also reported that it appears that there will be less career advisors trained than originally expected; however, once school starts in the Fall, there could be more demand.

Discussion was held on whether the spreadsheet that was sent to schools included FTE extended contracts. Mr. Kutzer will investigate this and report back to the Board.

The Board thanked Ms. Pierce for her report.

TECHNICAL ASSESSMENTS FOR T&I PROGRAMS – Mr. Kutzer reviewed the Technical Assessment areas that are available for T&I programs. The agency will receive the results of the assessments and those results will be reported on the CAR. The assessments are industry based and a student will receive an industry-backed certificate if they achieve the industry set cut score.

Mr. Kutzer provided a welding assessment demonstration and reported that students who are considered program completers by their instructor must take the assessment. Otherwise, those students who complete a minimum of two credits in a specific area are considered completers and must take the assessment.

Mr. Kutzer will provide the link to the technical assessment demos in case the Board is interested in taking any of the assessments.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES –

Board members were invited to attend the FFA State Convention in Fargo. Any board member wanting to bring greetings at the convention should contact Mr. Kutzer.

FUTURE SBCTE MEETINGS – The May board meeting is scheduled for Monday, May 17, 2010.

The June board meeting is scheduled for Monday, June 21, 2010.

There will be no July or August meetings.

The September board meeting is scheduled for Monday, September 27, 2010.

The Combined board meeting is scheduled for Tuesday, September 28, 2010 with the Board of Higher Education hosting the meeting.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Mr. Darrel Remington
Chairperson