

Pro Tools Reports—What do You Want to Know?

1. Want to periodically check what activities your students have completed?

Reviewer>Portfolio Finder>Class>✓Class>See matching Portfolios>Display activities

1-100 of 204												Next>			
IP = Interest Profiler				TS = Transferable Skills				CL = Cover Letter							
WV = Work Values				CP = Career Plan				TL = Thank You							
WS = Workplace Skills				RE = Resume				AT = Attachments							
BS = Basic Skills				IN = Interview Questions				CF = Cluster Finder							
Last Name	First Name	Student #	IP	WV	WS	BS	TS	CP	RE	IN	CL	TL	AT	CF	
Student	Bailey	2	✓	✓			✓	✓					✓	✓	
Student	Charlie	3	✓		✓		✓	✓	✓					✓	
Student	Dakota	4	✓	✓	✓		✓	✓						✓	
Student	Finley	5		✓	✓		✓							✓	
Student	Harley	6	✓	✓	✓		✓							✓	
Student	Harper	7	✓	✓	✓		✓							✓	
Student	Jordan	8	✓		✓			✓	✓				✓	✓	
Student	Les	9	✓	✓	✓			✓					✓	✓	
Student	London	10	✓	✓	✓			✓					✓	✓	
Student	Logan	11	✓	✓	✓		✓	✓					✓	✓	

2. Want to see high interest career clusters for career fairs & curriculum planning?

Reporter>Create Reports>Choose a Report>Choose Cluster Finder>Class>Choose Class>Create Report

Cluster Finder --Your School				
Created September 27, 2011				
Criteria selected		Class of 2016		
Portfolios matching criteria		204		
			Count	Percentage
Complete the Cluster Finder (at least once)			132	65%
Top Career Cluster			Count	Percentage
Education and Training			19	14%
Agriculture, Food and Natural Resources			15	11%
Arts, Audio-Video Technology and Communication			14	11%
Hospitality and Tourism			12	9%
Health Science			10	8%
Law, Public Safety, Corrections and Security			9	7%
Transportation, Distribution and Logistics			8	6%
Information Technology			8	6%
Science, Technology, Engineering and Mathematics			7	5%
Manufacturing			7	5%
Human Services			7	5%
Finance			6	5%
Marketing			4	3%
Business, Management and Administration			3	2%
Government and Public Administration			2	2%
Architecture and Construction			1	1%