

## Quick Start Guide

### First Time Users

1. Go to **www.RUReadyND.com**.
2. Click **Create a new portfolio** in the **Student Sign In** section.
3. Select your City and then the name of your School or Site. If your school isn't listed, choose Other High School. Enter your required information and click **Create Your Portfolio**.
4. Select **Choices Planner** from the Your Tools box.

**Portfolio Name:** \_\_\_\_\_

**Password:** \_\_\_\_\_

### Returning Users

1. Go to **www.RUReadyND.com**.
2. Enter your **Portfolio Name** and **Password** and click the login arrow.
3. Select **Choices Planner** from the Your Tools box.

**Start Planning Now!** Here are some of the cool features you'll find in Choices<sup>®</sup> Planner....

#### Work

- Explore almost 700 careers in the **Career Clusters**.
- Use the **Career Finder** to narrow down hundreds of careers to those matching the characteristics you want.
- **Compare Careers** to one another to find out which one appeals to you the most.
- **Connect Yourself to Careers** by taking assessments that will help you find the right career for you.
- Create career and education plans quickly and easily using the **Career Plan Builder**.

#### Learn

- Check out the interest-based clusters on the **Learn page** to explore the numerous courses available.
- Search for schools by tuition range, location, programs and other factors using the **School Finder**.
- **Compare Schools** side by side to see what each has to offer that would best suit your preferences.
- Take charge of your life -- start your **High School Planning** or **College Planning** now.

#### Your Portfolio

- Save **Your Plans** and information **All About You**, such as your skills, interests, resumes and courses you've taken.
- Check out **Your Activities** to see which assignments and tasks you've completed and what's left to do.
- Record your ideas and questions in **Your Journal** as you figure out what to do after high school.

#### Search

Choices Planner's comprehensive search engine finds anything and everything you need to know about career exploration and education planning. Just type in a key word and **GO!**

**Ask your counselor for more information about Choices Planner.**