



QUICK REFERENCE GUIDE FOR ADULTS

HOW TO GET STARTED WITH RUREADY.ND.GOV

Whether you are looking for a new job, planning to go to school or updating your resume, RURReady.ND.gov can help. Create an account to access all tools and save your work.

HOW TO ACCESS YOUR ACCOUNT (FIRST TIME USERS)

1. Go to RURReady.ND.gov.
2. Click **Create an Account**.
3. Click **Go** next to the role that best describes you.
4. On the Create an Account page, either search for your school/college or indicate that you are not currently attending college, and then click **Next**.
5. Enter your account information. Select your Account Name and Password with care. You will use these to access the site. If you have used RURReady.ND.gov in the past, enter the account name you have used in the past and import your Choices Portfolio. Check the box if you agree to the privacy policy and terms of the site, and then click **Next**.
6. Be sure to remember your username and password! Consider writing them down somewhere safe.
7. Click **Click here to continue** – and start using RURReady.ND.gov!

HOW TO ACCESS YOUR ACCOUNT (RETURNING USERS)

1. Go to RURReady.ND.gov
2. Enter your Account Name and Password under **Sign In**.
3. Click the **Sign In** button.

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Here are some of the helpful features you'll find in RURReady.ND.gov:

Career Planning

- Get a Job: Create resumes and thank-you letters, polish your interview skills and get help finding jobs.
- Explore Careers: Research careers using **Career Clusters** or use the **Career Finder** to find careers.

College Planning

- Explore Postsecondary Schools: Use the College Matching Assistant to see schools matching your needs.
- Explore Programs and Majors: Check out the programs and majors that match your career goals.

Financial Aid Planning

- Financial Aid 101: Follow the steps for assistance with paying for college.
- Find Scholarships: Complete your profile in the Scholarship Finder to see matching scholarships.

Your Portfolio

- Review the work you've completed in other sections of the program, upload documents and more!

FOR HELP USING OUR TOOLS CONTACT OUR CUSTOMER SUPPORT TEAM
CALL 800.281.1168 OR E-MAIL TECH-SUPPORT@XAP.COM