



Board Meeting

Thursday, December 10, 2009 1:00 PM – 3:00 PM

Fort Totten Room – ND State Capitol Building, Bismarck, ND

Attendees: Darin Anderson, Jim Boehm, Russ Buchholz, Glenn Ellingsberg, Melissa Farrell, Lisa Feldner, David Gavin, Sally Holewa, Kara S. Schmitz Olson, Chuck Placek, Lyle Ripplinger, Pam Schafer, Cher Thomas, Thomas L. Trenbeath, Amy Vorachek, Keith Witt, Brandon Solberg

Absent: Jerry Kemmet, Dave Kleppe, Mike Lynk

1. Approve Meeting Minutes

- a. Lisa Feldner asks for a motion to approve the agenda with N-DEX added and to approve the minutes. Chuck Placek makes a motion to approve the minutes, Sally Holewa seconds the motion. No one opposes.

2. N-DEX – Law Enforcement National Data Exchange Demo

- a. Their current CJIS systems started with NCIC (warrants), Triple III (criminal history), and IAFIS (arrests).
- b. N-DEX is bringing together data from law enforcement agencies throughout the United States, including incident and case reports, booking and incarceration data, and parole/probation information. It links information across jurisdictions and supports multi-jurisdictional task forces.
- c. There are three phases to the N-DEX project. Currently are in the second phase and the final will be added next year. Each state has a representative for N-DEX.
- d. The services of N-DEX are entity resolution, entity correlation and incident/case correlation. Entity resolution is when reports are received and an entity is recognized. Entity correlation identifies non-obvious relationships. Incident/case correlation finds patterns between entities.
- e. N-DEX allows Leo account users to register for information of subjects or entities of interest, enables real-time collaboration and sharing of information with other N-DEX users, ability to visualize complex returns, and assists in the identification of criminal networks, crime patterns and crime trends.
- f. Data owner controls dissemination of their data on 3 levels; not restricted, pointer, and restricted.
- g. 64,194,973 records as of December 6, 2009.
- h. South Dakota should be fully operational fall of 2010.
- i. Phase two created a new look and user friendly feel.
- j. OneDOJ System enables internal sharing of investigative information among the Department of Justice's components. OneDOJ is merging with N-DEX. This will allow users to make one query.
- k. IACP partnership is in support of the N-DEX.

- l. N-DEX governance is governed by the CJIS Advisory Policy Board, which has an information sharing committee and working groups.
- m. The local representative is Rory Teigen from Bowman.
- n. N-Dex is looking at conducting computer-based training. Audits will be combined with each jurisdictions current audits.
- o. The next steps are to execute MOUs, develop the agreements, map the data to N-DEX IEPD specifications, data verification, develop data submission methods, establish connectivity, define state level rules, identify personnel with roles and responsibilities for agency participation, identify and promote N-DEX users, and identify data sources.
- p. After contact, dependant on how much data and decisions, implementation can take a couple months. It was asked if we will need user agreements. Committee will have to look to see how the current CJIS agreements are written to see if we will need another agreement.
- q. The committee wants a one-stop-shop and be able to use the N-DEX for all records.
- r. With N-DEX, you have the capability of updating records.

3. CJIS Position

- a. Since the architecture of CJIS is in a mature stage, Pam Schafer would like the new position to be a business analyst position. Tom Trenbeath recommends to the board to holding off on filling the vacant position until the end of March when they can get a better feel for how they need to fill the position. The board is in consensus with waiting on filling the position.

4. Program Status

- a. Amy Vorachek discussed the SAVIN Program Status
 - VINE Custody Jail total is at 19. The jails remaining to go on-line include: Cass, Ward, LRCC, McKenzie, Williams, Stutsman, Logan and Morton.
 - VINE Protection Order IT and business side meetings are occurring. This module is scheduled to go on-line June 2010. That date might be moved up.
 - Now is the time to get going on the Statewide SAVIN Program. There are funds in the contract for Appriss that provide us with promotional items. Committee had questions if this is going to be a problem with audits for getting this. Tom requested to review the contract. Lisa recommends partnering with the Attorney General's office and having a news conference.
 - SAVIN is a statewide victim number. There is not a North Dakota victim's hotline. Need to get this going before the Nationals Victims Week in April which would be a great time to promote.
 - The SAVIN Executive Steering Committee meets the 29th. The goal should be finalizing the next steps. Sally suggests the committee approves anything that the SAVIN committee approves with the guidance of Attorney General's office.
- b. Darin Anderson reported on the CJIS Program Status:
<http://www.nd.gov/cjis/status/status/2009/2009-12.pdf>

Stutsman County would like hunting licenses on the CJIS Portal. CJI S is awaiting a call from Chief Warden Robert Timian.

There are six States Attorney's offices waiting to use the new STARS product – Justware 5.0. Pam plans to propose an updated pricing structure to the board in March. The desire is to have all State's Attorneys use Justware affordably.

5. Current Projects

a. ND State's Attorney Association

- Cass County Court is using Odyssey. Odyssey is not assessable to the State's Attorney offices and is wondering if CJIS can do anything to fix that. Sally said that it should be fixed quickly.

b. Courts

- There is an ongoing issue with Odyssey. The data entry for statute description varies; do not know if you will get a clean code. Chuck said to get it to him. Justware is one of the most accurate files. The Justware statute codes were given to Courts and Cass County.

c. ND Sherriff's Association

- There are a few issues with protection orders. The service dates no longer there when other dates are entered. Unsure if it is on the portal or clerks side. Need to find a resolution before it is an issue.

d. DOT

- Driver's License facial recognition should be implemented in mid-March.

6. **Next Meeting** March 11, 2010 in the Fort Totten Room, ND State Capitol

7. **N-DEX** - Chuck states Pam should start the MOU's for N-DEX interface; there was general consensus by the CJIS Board to proceed.

8. **Adjourn** –Sally moves to adjourn meeting, Keith Witt seconds, the meeting adjourned at 4:00 pm.