



Board Meeting

Thursday, September 10, 2009 1:00 PM – 3:00 PM

Fort Totten Room – ND State Capitol Building, Bismarck, ND

Attendees: James Prochniak, Russ Buchholz, Glenn Ellingsberg, Lisa Feldner, Kelly Janke, Jerry Kemmet, Dave Kleppe, Chuck Placek, Pam Schafer, Thomas L. Trenbeath, Keith Witt, Darin Anderson, Gordon Christensen, Cher Thomas

Absent: Mike Lynk, Sally Holewa, Kara S. Schmitz Olson

1. Approve Meeting Minutes

- a. Lisa asks for a motion to approve the joint minutes after no disapproval, the minutes were approved.
- b. Tom L. Trenbeath makes a motion to adopt the CJIS Board Agenda, Jerry Kemmet seconds the motion. Agenda as proposed accepted.

2. Welcome and Introductions

- a. First official CJIS Board Meeting.

3. CJIS Program Status

- a. Pam discussed the SAVIN Program Status
 - Burleigh County Jail: Booking issues have been resolved and agency is in the resync process.
 - Ward County Jail: Has a PC from Appriss on site and will be moving into the resync process.
 - LRCC: Is in the resync process and is anticipated to go on-line late September.
 - Appriss was here September 1, 2009. Jail schedule, DOCR soft-launch issues and VINE Protection Order kick-off was discussed. Appriss also attended the SAVIN Governance meeting.
- b. Lake Region CAD Records interface with NetRMS
 - Project to interface cad records from one system to another to get rid of dual entry. OMB has approved carryover funds for the project.
 - Jerry makes a motion to approve the funds on this project. Tom seconds the motion. No one opposes. Approved to authorize expenditure for project.
- c. Pam reported on the CJIS Program Status:
<http://www.nd.gov/cjis/status/status/2009/2009-09.pdf>

Question was brought up about a disclaimer on retention periods for the Integration projects. Retention is based on each jurisdiction. Darin will look into putting a disclaimer on the information. West Fargo's records go as far back as the 1980's. Board may need to decide on a cut-off period depending on the type of record.

Bowman, Hettinger, Slope, and Burke County are looking at upgrading to Justware 5.0.

4. Administrative Rules

a. Request to proceed with rules.

- a. Rules are all set in place and Pam is asking the board if they have any suggestions.
 - i. Glen asks the board to exclude all class B misdemeanors, DUS, DUI, first time NSF, criminal traffic violations in section 110-01-02-01 3.a The board would like to keep the DUS/DUI in the rules so it is not misrepresented.
- The way it works is if you get a misdemeanor in 5 years, when the records get indexed, CJIS gets a hit. On average, this only pertains to two applications a month.
- Tom made a motion to remove Crime of Domestic Violence, section 110-01-02-01 3.a.2, Keith seconds the motion. Roll call: Russ Buchholz-Y, Glenn Ellingsberg-Y, Lisa Feldner-Y, Kelly Janke-Y, Jerry Kemmet-Y, Dave Kleppe-N, Chuck Placek-N, Thomas L. Trenbeath-Y, Keith Witt-N; Motion Carried.
- Tom makes a motion to approve administrative rules as amended, Jerry seconds the motion. One opposing Dave Kleppe-N; Motion Carried.

Administrative Rules changed to:

- (a) The policy for approval of user access, termination or suspension of access to the CJIS system will be based on an arrest, deferred imposition, or conviction as follows:
 - (i) Felony: access denied;
 - (ii) Misrepresentation on user access application form: access denied;
 - (iii) Misdemeanor A: access will be allowed five years from the date of last conviction, release from incarceration, or expiration of probation, whichever is the latest;
 - (iv) Misdemeanor B: access will be allowed two years from the date of last conviction, release from incarceration, or expiration of probation, whichever is the latest; excluding first time offenders convicted of issuing checks without funds or account and first offense B misdemeanor criminal traffic offense violations.

b. Hearing is scheduled for October 13, 2009, 10:00 – 11:00 am, Fort Totten Room

5. Single ID Statewide Report

a. Unique Identifier

- Currently there is no single statewide identified, the closest is the SID
- Not everyone gets a SID. The SID is related to fingerprints.

b. Possible idea: exploratory committee

- Pam requests full cooperation of CJIS and proposes a group for an exploratory committee to find out costs, feasible solutions, what kind of records exist, ideas on what we can do with CJIS, and can we expand to other cities. A suggestion to be

able to go from Portal to Portal between states? May need to get other divisions involved.

- Pam will pursue in October or November.

6. Current Projects

a. DOT

- Looking into facial recognition for North Dakota.

b. Sherriff's Association

- APCO is in Fargo this year. They will demo automobile license detections.
- Looking into vendors for high speed wireless access in Cass County. Hopefully completed in the next 3-6 months.

c. ITD

- Working on the Broadband Stimulus Grant. Looking at 700 megahertz for eastern N.D. Part of the stimulus is to provide access to all mobile units. It will take about 9 months to construct about 1,000 towers, mid-2010, and looking at possibly putting cameras on them.

d. ND Attorney General's Office

- Received Smart Grant - \$300,000 of funding for multi-use kiosks.
- Visited with Minnesota on the 2-Finger Identifier and purchased test pads to start registrations online.
- Looking at using SharePoint to get the "blue books" online.

e. Highway Patrol

- Training with the mapping model.
- Working on configuration issues with CAD.

f. Bismarck PD

- Online Incidents have been up and running for a month. Seems to be working good.
- 2010 City Budget is in the works to go to a cell-based vendor.
- Cop Logic is web-based.

g. DOCR

- Complete rollout of the Correction Medical is at the end of the month.
- FileNet is up and running and now bringing on TeleForm.
- Starting a case plan on all defenders. Will have one plan that will meet all needs by Spring 2010. Glen was asked for a full drug disposition.

7. Vice Chair

- a. Tom made a motion to nominate Chuck for Vice Chair, Keith second the motion. No one opposed. Motion carried.

8. **Next Meeting** Cancelled- October 7, 2009 in the Fort Totten Room, ND State Capitol

9. **Adjourn** – Tom moves to adjourn, Keith seconds, meeting adjourned at 2:45 pm.