



Board and Executive Committee Joint Meeting

Wednesday, July 22, 2009 1:00 PM – 3:00 PM

Fort Totten Room – ND State Capitol Building, Bismarck, ND

Attendees: Leanne Bertsch, Glenn Ellingsberg, Brandi Fagerland, Lisa Feldner, Sally Holewa, Kelly Janke, Jerry Kemmet, Dave Kleppe, Julie Lawyer, Mike Lynk, Chuck Placek, Lyle Ripplinger, Pam Schafer, Thomas Trenbeath, Daryl Vance, Gerald VandeWalle, Amy Vorachek, Nancy Walz, Keith Witt.

1. Approve Meeting Minutes

- a. Lisa asks for motions to approve the joint minutes after no disapproval, the joint committees approve the minutes.

2. CJIS Program Status

- a. Amy discussed the SAVIN Program Status

- VINE Custody/Jails

- The following jails went on-line June 18, 2009: Adams, Cavalier, Pembina, Rolette, Traill, Walsh and McLean.
- Burleigh Co. was scheduled to be on-line July 18, 2009; currently working on solution for booking ID number usage and issues surrounding this. This agency is projected to be on-line either late July or early August.

- VINE Custody/DOCR and VINE Probation and Parole: Went on-line June 30, 2009.

- Issues with the people that are on probation/parole are not getting into the system for 2-4 weeks whereas those in lockup are in the system within a couple hours.

- VINE Sex Offender: Currently scheduled to go on-line July 30, 2009.

- Nine jails left to get going.

- Lake Region: Appriss is working to fix interface issues.
- Cass County is delayed due to FEMA and should be up by August or September.
- Ward County is using New World which has a yearly service fee. They are apprehensive to connect because after the grant has expired the fee is \$960/yr. Amy sought advice from the board on whether CJIS would be able to provide funding for the service fee after the federal grant ends. The board cannot approve future funds as this is a legislative process and future funding for service fees would need to be requested through the budget process.

- b. Pam reported on the CJIS Program Status:

<http://www.nd.gov/cjis/status/status/2009/2009-07.pdf>

Question was brought up if Justware 5.0 has finalized on a unique identifier (key). When the new board reconvenes a sub-committee should be created to work on this issue.

State Radio – Mike Lynk stated once the message switch upgrade is complete the single sign-on for NCIC should be able to be made with CJIS. Still waiting on how the stimulus money works.

3. Board Structure Update

- a. Lisa reported that she hasn't received the appointments for DOT, At-Large, or State Attorney.

4. Administrative Rules

- a. Work efforts will start in August.

5. Current Projects

- a. ND Attorney General's Office
 - Working on the concealed weapons database so law enforcement has access 24-7.
 - Working with DOCR on the sex offender kiosks.
 - Live scans should be up by the end of the year at Human Services, Bismarck Municipal and District Court, and additional jails.
 - The automated applicant process for CJIS is currently in the design state.
- b. State's Attorney
 - The office managers are training for the upgrade to Justware 5.0. Training is going smoothly.
- c. Courts
 - Odyssey is done with configurations and testing will start on August 6th. The next move is into interactive web pieces that will be going live in October.
- d. Highway Patrol
 - IT related projects include continuing work on the Intergraph CAD and mobile data project with State Radio and the NetMotion installations.
 - Met with Panasonic on new ruggedized laptop hardware and their updated in-car video system scheduled to be available by the end of the year. New features available include adding up to three additional cameras (maximum of five per car) and automatic license plate recognition (ALPR).
 - Backend software for the Arbitrator in-car video will be updated at no cost.
- e. Bismarck PD
 - Currently in the middle of budget preparations.
- f. State Radio
 - CAD is in the works and should be up and running by spring of 2010.
 - Phase 2 is the Records Management System (RMS) that should be getting started around the end of August. Waiting for the PO to be approved.

- Exploring with ITD at getting a 700 MHz system. It would provide full access to internet with higher broadband capabilities. Stimulus dollars are available. It is being demonstrated in Dickinson and will be in Bismarck.

g. DOCR

- Enterprise Medical and FileNet applications were up in June
- Parole and probation is going to go paperless in July. Hoping that all files are digital by July 1, 2010.

6. **Next Meeting** - September 10, 2009 in the Fort Totten Room, ND State Capitol

Pam asked the committee when they would like the board meetings and how often. Tom suggested the meetings to be held the 2nd Thursday of the month from 1-3pm for the next 6 months and everyone agreed.

7. **Adjourn** – Tom moves to adjourn, Mike seconds, meeting adjourned at 2:45 pm.