

## **ARTIST IN RESIDENCE NEW ARTIST GRANT GUIDELINES**

The Artist in Residence Program is designed to provide students, teachers, and community members with hands-on experiences and personal interactions with working artists.

### **Application Deadlines**

- April 1 (postmarked) for residencies between July 1 and June 30 of the upcoming school year.
- November 1 (postmarked) for residencies between January 1 and June 30 of that school year.

### **Artist Evaluation**

Artists are evaluated by a panel to ensure that they will meet the needs of North Dakota students. Artist evaluation for the roster consists of two primary components: artistic evaluation and teaching evaluation.

Artists will be admitted to the Arts in Education Roster ([www.nd.gov/arts/arts\\_ed/roster.html](http://www.nd.gov/arts/arts_ed/roster.html)) on a probationary status. Upon completion of two residencies, follow-up evaluations will be conducted to determine permanent placement on the roster.

### **Artist Roster**

To remain on the roster, artists must be contracted for a minimum of one residency during a two-year period of time. The North Dakota Council on the Arts reserves the right to remove any artist from the roster. An artist who is removed from the roster is free to reapply as a “new” artist for a subsequent residency.

The Council on the Arts will accept rostered artists from Arts in Education programs in other states to participate in North Dakota residencies. These artists are exempt from the “new artist” panel review, but must submit an artist application and support materials.

### **Applying to the Council on the Arts roster**

- Submit an artist application to the North Dakota Council on the Arts; or
- Partner with a North Dakota school or non-profit organization willing to participate in the Artist in Residence grant program.
- If you apply directly to the North Dakota Council on the Arts you must submit all required information. If you partner with a school or non-profit organization, they will write the initial Artist in Residence grant, and you will include the following documentation with the sponsor's (the sponsor can be the school or a non-profit organization) grant application:
  - Artist Application Checklist;
  - Artist Profile;
  - Artist narrative questions;
  - Professional-quality photo;
  - Artist resume; and,
  - Support Materials.

### **Assistance**

Contact the Arts in Education Director at [rengelman@nd.gov](mailto:rengelman@nd.gov) or 701-328-7593 with any questions.

## **GRANT SUBMISSION CHECKLIST**

*(One original and five copies of the following, unless otherwise noted):*

- Artist in Residence New Artist Profile
- Narrative Questions
- Support Materials (one copy of each support material submitted)
- Resume
- Photograph (one photograph needed)

**ARTIST IN RESIDENCE NEW ARTIST PROFILE**  
**FY 2014**

Please print or type. Copy form as needed.



NORTH DAKOTA COUNCIL ON THE ARTS

**APPLICANT**

**Applicant Name**

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

County \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Website \_\_\_\_\_

**Contact Person (Agent)**

*(if applicable)*

Daytime Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Sponsoring Organization**

*(if applicable)*

Daytime Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**STATUS**

Which category best describes the applicant's legal status? (Select one) \_\_\_\_\_

- |                              |                          |                              |
|------------------------------|--------------------------|------------------------------|
| 01 Individual                | 04 Government - Federal  | 08 Government - Municipal    |
| 02 Organization - Non-profit | 05 Government - State    | (also includes K-12 schools) |
| 03 Organization - Profit     | 06 Government - Regional | 09 Government - Tribal       |
|                              | 07 Government - County   | 99 None of the above         |

**INSTITUTION**

Which category best describes the applicant? (Select one) \_\_\_\_\_

- |                                    |                               |                                      |
|------------------------------------|-------------------------------|--------------------------------------|
| 01 Individual - Artist             | 18 Union/Professional Assoc   | 35 Religious Organization            |
| 02 Individual - Non-Artist         | 19 School District            | 36 Senior's Center                   |
| 03 Performing Group                | 20 Parent Teacher Association | 37 Parks & Recreation                |
| 04 Performing Group - College/Univ | 21 School - Elementary        | 38 Government - Executive            |
| 05 Performing Group - Community    | 22 School - Middle            | 39 Government - Judicial             |
| 06 Performing Group for Youth      | 23 School - Secondary         | 40 Government - Legislative (House)  |
| 07 Performance Facility            | 24 School - Vocational/Tech   | 41 Government - Legislative (Senate) |
| 08 Museum - Art                    | 25 School - Other             | 42 Media - Periodical                |
| 09 Museum - Other                  | 26 College/University         | 43 Media - Daily Newspaper           |
| 10 Gallery/Exhibition Space        | 27 Library                    | 44 Media - Weekly Newspaper          |
| 11 Cinema                          | 28 Historical Society         | 45 Media - Radio                     |
| 12 Independent Press               | 29 Humanities Council         | 46 Media - Television                |
| 13 Literary Magazine               | 30 Foundation                 | 47 Cultural Series Organization      |
| 14 Fair/Festival                   | 31 Corporate/Business         | 48 School of the Arts                |
| 15 Arts Center                     | 32 Community Service Org      | 49 Arts Camp/Institute               |
| 16 Arts Council/Agency             | 33 Correctional Institution   | 50 Social Service Organization       |
| 17 Arts Service Organization       | 34 Health Care Facility       | 51 Child Care Provider               |
|                                    |                               | 99 None of the Above                 |

## APPLICANT DISCIPLINE

Enter the category that best describes your primary work in the arts. If under a major discipline your specific discipline is listed, select the code. For example, if your primary discipline is "Dance" and your specific type is "modern" select "01 C."

Fill in the code number (and letter if applicable) (Select one) \_\_\_\_\_

**01 Dance**

- A. ballet
- B. ethnic/jazz/folk-inspired
- C. modern

**02 Music**

- A. band
- B. chamber
- C. choral
- E. ethnic/folk-inspired
- F. jazz
- G. popular
- H. solo-recital
- I. orchestra

**03 Opera/Musical Theater**

- A. opera
- B. musical theater

**04 Theater**

- A. theater general
- B. mime
- D. puppet
- E. for young audiences

**05 Visual Arts**

- A. experimental
- B. graphics
- D. painting
- F. sculpture

**06 Design Arts**

**07 Crafts**

- A. clay
- B. fiber
- D. leather
- H. wood
- I. mixed media

**08 Photography**

**09 Media Arts**

- A. film
- B. audio
- C. video
- D. technology/experimental

**10 Literature**

- A. fiction
- B. non-fiction
- C. playwriting
- D. poetry

**11 Interdisciplinary**

(integrates more than one art form into a single project)

**12 Folk Arts**

(traditional, do not include folk-inspired)

- A. folk/traditional dance
- B. folk/traditional music
- C. folk/traditional crafts and visual arts
- D. oral traditions (include folk/traditional storytelling)

**13 Humanities**

**14 Multi-Disciplinary**

(involves activity in more than one discipline)

**15 Non-Arts/Non-Humanities/None of the Above**

## CERTIFICATION

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail to: North Dakota Council on the Arts  
1600 East Century Avenue, Suite 6  
Bismarck, ND 58503-0649

Questions: Contact the Arts in Education Director at (701) 328-7593 or [rengelman@nd.gov](mailto:rengelman@nd.gov)

## **NARRATIVE QUESTIONS**

On a separate sheet of paper answer the following narrative questions. Responses must be specific and descriptive. *Address the narrative questions in the order listed, and type each question followed by your response.* Use margins of 1 inch on all sides, use a minimum of 12-point font.

### **Residence Artist Reflection**

Why do you want to be an artist in residence?

### **Residence Planning**

What do you intend to accomplish during a residency?

How will you know you have accomplished what you intended?

Describe ideas for residency projects you could offer.

### **Teacher/Artist Involvement**

Describe plans for actively involving teachers in an in-service.

Describe strategies for encouraging teachers to participate in the creative process.

### **Community Engagement**

What ideas or activities do you have for a community event?

### **Residency Project**

Describe one possible residency project you might offer; include the following residency outline (classroom sessions are typically 45 minutes to 1 hour in length)

1. Expected outcomes for the residency
2. Methods, techniques and skills you would use to achieve the outcomes
3. Include the sequence (methods, techniques, skills) you might use over at least 5 sessions with the core group (identify grade level)
4. What activity/activities would you do with a non core group for multiple sessions (identify grade level)?
5. What activity would you do with a non-core group that you would have for one session (identify grade level)?
6. Plans for student reflection or assessment

### **Artistic Capacity**

Provide a brief history and vision of your work as an individual artist.

Explain what steps you take to stay current as an artist.

### **Teaching Capacity**

Describe your experiences relating to teaching your art discipline.

Describe your experiences relating to communicating to multiple audiences – teachers, parents, community, etc.

## **SUPPORT MATERIALS**

Support materials should describe the applicant. Quality of these support material directly affects the review panel's opinion.

### **Discipline-specific support materials include:**

**Dance, Theatre** - Artists should submit a 10-minute video cassette/CD/DVD of a recent performance (within the past two years) they have given or a production they have recently directed/choreographed. A copy of a printed program may be included.

**Music** - Artists should submit a 10-minute edited audio cassette/CD/DVD of a recent performance (within the past two years) they have given or directed. A copy of a printed program may be included.

**Literature** - Artists should submit up to 10 pages of representative recent work completed in the last two years.

**Visual Arts, Crafts, Photography, Media Arts** - Artists should submit up to 20 slides or 20 electronic images on a CD, of work completed in the last two years (clearly labeled and numbered). A copy of a recent exhibition catalog may also be included.