



INTENSIVE IN-HOME FAMILY SERVICES LOG

DEPARTMENT OF HUMAN SERVICES
 CHILDREN AND FAMILY SERVICES
 SFN 1221 (6-2006)

		Month From: _____ To: _____	Facility
Name of Therapist		County	
Family Name		Identified Child	Family ID Number
Referring Agency		Referring Worker	

ND MA Patient Information

Name of Patient	Sex	Date of Birth	Patient MA Number
Referring Physician		UPIN Number	Diagnosis Code

CPT CODE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
S9482																																
DAILY TOTAL																																

CODE EQUALS

S9482 - Family Stabilization Services

1 UNIT EQUALS 15 MINUTES

Total Units	
x Rates	
= TOTAL COST	

Original - Facility

Canary - Children and Family Services

Pink - Children and Family Services

INSTRUCTIONS AND DEFINITIONS

SFN 1221 must be completed by private intensive in-home family service providers each month for each family. Please note the following definitions:

S9482

Collateral Face-to-Face, Family Face-to-Face, Client Face-to-Face, Telephone, Assessment, Education, and Other.

All time is billed in 1/4 increments, seven minutes equals zero, eight minutes equals 15 (1 unit), twenty- two minutes equals (1 unit), twenty-three minutes equals (2 units), etc.

Preparation time (session). Each session is allowed one-fourth hour maximum.

Paperwork/dictation (session). Each session is allowed one-fourth hour maximum.

Paperwork/dictation (reports). Dictation for periodic reports (i.e. 30 days, 10 weeks, progress reports, termination report) and letters is allowed two hours maximum.

Assessment includes time spent staffing and summarizing historical data, prior treatment efforts, family functioning assessment, and the treatment plan with a maximum of two hours.

Education is time spent providing education through a group process as a part of the treatment plan. To determine how much time will be billed for each family, the time spent by the therapist is divided by the number of in-home families participating.

Other includes up to two hours (i.e. meeting with social workers and review of files prior to meeting the family for the first time).