

**REGION VII – WEST CENTRAL HUMAN SERVICE CENTER
Administration**

Summary of Services:

Fiscal Management, Budget Preparation, Contract Development and Monitoring, Voucher Payments, Human Resources Management, Support Services, Payroll Disbursements, Purchase Orders and Requisitions, Cash Receipting, Insurance processing, ROAP Data Management, Motor Pool Assignments, Facilities Management

Major Sources of Federal and Special/Other Funds:

Vocational Rehabilitation

Biennium	2001 – 2003		2003 – 2005		2005 – 2007	
Funding by Funding Source	Total	2,194,817	Total	2,475,675	Total	2,432,900
	General	1,908,043	General	2,253,687	General	2,179,028
	Federal	186,876	Federal	221,988	Federal	253,872
	Other	99,898	Other		Other	
FTEs – Administration	3		3		3	
FTEs – Support Services	18.6		18.2		18.1	
Administrative Costs as a Percentage of Budget (excluding support services, motorpool, and training)	2.02%		2.58%		2.4%	